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MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON STATE COLLEGE
November 21, 1975
2:30 P.M.

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The special meeting of the Board of Trustees was called to order by the Chairman, Dr. Eugene Brain, in SUB Rooms 204-205 on the campus of Central Washington State College in Ellensburg, Washington.

ROLL CALL

Present

Absent

Board of Trustees Members:

Dr. Eugene Brain, Chairman
Mr. Philip Caron, Vice Chairman
Mr. Herbert L. Frank
Mrs. Catherine Hunter

Mr. Paul Schaae

Others

Dr. James E. Brooks, President
Dr. David Lygre, Chairperson, Faculty Senate

Mr. Kevin Ryan, Chairman,
Student Board of Control
(arrived at 8 p.m.)

APPROVAL OF MINUTES

MOTION NO. 4263: Mr. Frank moved, seconded by Mrs. Hunter, to approve the minutes for the special meeting of October 31, 1975, with one correction (page 3, 1st line: change last word from Academic to Financial). The motion carried.

CHANGES TO THE AGENDA

Dr. Brooks indicated that under Communications, Dr. Brain had received a second communication from Mr. Frank Erickson regarding selling in the SUB.

Dr. Brooks also noted to the board members that a copy of the administration's response to the Council of Postsecondary Education's Planning and Policy Recommendations document has been included in their regular Friday packet.

Mr. Courtney Jones, Vice President for Business and Financial Affairs, asked that under Reports, item IV. C. be deleted. It will appear as an action item later on the board's agenda.

Dr. Harrington indicated the only matter he had a concern about was an academic organizational change that assigned responsibility for the Mass Media Program to the Department of Communication, and assigned responsibility for the Communicative Disorders Program (Speech Pathology and Audiology Program) to the Allied Health Science Program. The change will result in the transfer of some individuals but would not involve anything but title changes for the faculty involved. Board members received information about the changes from Dr. Brooks who forwarded Dr. Harrington's memorandum to him on to the board for their information. It was agreed no board action was necessary.

REPORTS

Status of Reserves and Budget Changes

Mr. Jones presented the Status of Reserves and Budget Changes report through Budget Change No. 72, October 31, 1975.

MOTION NO. 4264: Mr. Caron moved, seconded by Mrs. Hunter, to accept the Status of Reserves and Budget Changes Report Through Budget Change No. 72, October 31, 1975. The motion carried.

EXECUTIVE SESSION

The Chairman recessed the board meeting to allow the board members and several administrators to go into executive session to discuss the AFL-CIO Federation Contract and personnel matters.

RECONVENED

The Chairman reconvened the special meeting of the Board of Trustees at 8 p.m. in SUB 204-205.

REPORTS (continued)

CWSC Response to CPE Recommendations

Dr. Brooks noted that Central had completed its response to the Council on Postsecondary Education's recommendations. He also indicated that the response from the Council of Presidents to the CPE document will be sent to the board members for their information. It is expected that the CPE recommendations and the responses will be discussed during the month of December. The CPE will be meeting on December 9-10 for this purpose. It was suggested that perhaps the Joint Boards of Trustees of the state colleges would also wish to meet for a similar discussion.

COMMUNICATIONS

Dr. Brooks noted Dr. Brain has received a second communication from Mr. Frank Erickson regarding the Ware Fare in the SUB and other matters. A communication from Dr. Wise was furnished to the board in connection with Mr. Erickson's materials.

NEW BUSINESS

Business Affairs

Campus Addition Replat

Mr. Jones presented the Campus Addition Replat, assisted by Mr. Gil Braida.

MOTION NO. 4265: Mr. Caron moved, seconded by Mr. Frank, that the college staff be given authority to transmit Resolution No. 75-6 to the Ellensburg City Council as representing the college's concurrence with the content of the associated graphic material and to request City Council approval of the College Addition Replat. The motion carried.

RESOLUTION NO. 75-6

The Board of Trustees of Central Washington State College approves the Campus Addition Replat documents, Drawings 1 of 3, 2 of 3, and 3 of 3, dated July 7, 1975, and refers those documents to the City Council of the City of Ellensburg for their approval.

Prior to passage of the motion, Mr. Frank inquired as to whether the firm of Remie Jaussaud & Associates of Yakima, Washington, would review the material free of charge if differences were found when the replat documents are referred to the City for approval. Mr. Jaussaud, who was in the audience assured the board that his firm would do this.

Retirement Supplementation

The retirement supplementation proposal was reviewed by Mr. Jones and Dr. Newschwander. The Retirement and Insurance Committee and the administration recommended that the trustees amend Central's retirement rules so that Washington Teacher Retirement benefits earned in higher education during the 25-year period immediately prior to retirement might be used as well as TIAA/CREF benefits in reducing supplementary payments.

The board questioned the advisability of funding the retirement supplementation program in perpetuity and expressed the concern that the matter be subject to review if funding becomes prohibitive. Mr. Milam advised that the law granting the board authority to provide retirement supplementation was permissive and could be limited according to the board's wishes.

MOTION NO. 4266: Mr. Frank moved, seconded by Mr. Caron, that the CWSC Retirement Rules be amended prospectively as shown on the attached sheet entitled "Retirement Rules With Proposed Changes" to provide for the use of Washington Teachers Retirement System benefits earned in higher education during the 25-year period immediately prior to retirement as well as TIAA/CREF benefits in reducing supplementary payments, as modified by the prior discussion allowing the program to be reviewed if funding becomes limited. The motion carried.

Appointment of Controller

MOTION NO. 4267: Mr. Caron moved, seconded by Mr. Frank, that the appointment of Mr. V. Kent Martin to fill the position of Controller be approved effective December 1, 1975 to September 1, 1976. The motion carried.

Mr. Martin was in the audience and was introduced to the members of the board.

Academic Affairs

Adjunct Appointment Discontinued

MOTION NO. 4268: Mrs. Hunter moved, seconded by Mr. Frank, to discontinue the following Adjunct Appointments with thanks for the services contributed by each person. The motion carried.

William L. Brightman, Adjunct Assistant Professor of Music, effective upon fifteen days notice after approval by the Board of Trustees
Heidi J. Spencer, Adjunct Assistant Professor of Music, effective upon fifteen days notice after approval by the Board of Trustees

New Appointments

MOTION NO. 4269: Mr. Caron moved, seconded by Mrs. Hunter, to approve the following new appointments. The motion carried.

Philip E. Cartwright, Lecturer in Aerospace Studies, part-time appointment for fall quarter, 1975 only
C. Jean Cutlip, Adjunct Assistant Professor of Speech Pathology and Audiology, appointment shall begin January 2, 1976 and continue until further notice
Joseph P. Licano, Director of the E.S.E.A. Title I Migrant Education Project (Elementary-Secondary Education Act), appointment effective for the period of November 1, 1975 through February 28, 1976
Virginia B. Martin, Adjunct Lecturer of Ethnic Studies, appointment shall begin on January 1, 1976 and continue until further notice

Authorization to Sign Personal Service Contracts

MOTION NO. 4270: Mr. Frank moved, seconded by Mrs. Hunter, to authorize the following administrators to sign personal services contracts for amounts less than \$1,000 which are written in their appropriate areas. The motion carried.

Dr. Lyle E. Ball, Dean, School of Business and Economics
Dr. Dale R. Comstock, Dean, Graduate School and Research
Mr. David P. Dillard, Director, Continuing Education and Summer Session
Dr. James H. M. Erickson, Dean, School of Professional Studies
Dr. John B. Housley, Dean, School of Arts and Humanities
Dr. Bernard L. Martin, Dean, School of Natural Science and Mathematics
Dr. Robert S. Miller, Dean, Student Development Services
Dr. Donald M. Schliesman, Dean, Undergraduate Studies
Dr. Richard L. Waddle, Dean, Library Services
Dr. Burton J. Williams, Dean, School of Social and Behavioral Science

Award of Grants From Iran to CWSC

Dr. Comstock announced that the Ministry of Education of Iran has awarded two short-term graduate training grants, totaling \$101,689 to Central Washington State College. Dr. Comstock noted the grants are part of the Iran Education Project being conducted by UNESCO and the International Bank for Reconstruction and Development. The project entails constructing four colleges and thirty model schools throughout Iran and preparing faculty for these schools.

Dr. Harrington indicated the grants were developed under the direction of Dr. W. Clair Lillard, Director of the Office of International Programs, Dr. Dale Comstock, Dean of the Graduate School and Research, and Dr. Donald M. Schliesman, Dean of Undergraduate Studies.

Dr. Comstock noted it is probable that a Vice Minister of Education will be visiting Central sometime in the spring.

Annual Leave Policy for Exempt Employees

Dr. Brooks asked that one change be made in the proposed policy in item #2, first sentence: change one day to one-half day. Dr. Brooks also asked that if the policy is approved he would like to ask that it allow the employees until September 1, 1976 to bring their total accumulated annual leave days down to a maximum of 30 days which is all that is allowable under the proposed policy.

After additional discussion, Dr. Brain called for a motion and upon hearing none, asked the administration to provide the board with additional information regarding annual leave policies for exempt employees at other institutions. The Chairman asked Dr. Brooks to place the item on the December Board of Trustees' agenda.

Policy for Use of Vehicles Owned by CWSC

MOTION NO. 4271: Mr. Caron moved, seconded by Mr. Frank, to approve the proposed Policy For Use of Vehicles Owned by Central Washington State College. The motion carried. (A copy is on file in the President's office.)

NEXT MEETING

After conferring with members of the board, the Chairman announced the next meeting of the board will be on December 12, 1975.

RECESSED

The Chairman recessed the board at approximately 9:18 p.m. to go into executive session to continue the evaluation of the president.

RECONVENED

The Chairman reconvened the meeting at approximately 10:28 p.m.

ADJOURNMENT

MOTION NO. 4272: Mr. Caron moved, seconded by Mrs. Hunter, to adjourn the meeting. The motion carried and the meeting was adjourned at approximately 10:30 p.m.